

Guidelines on COVID-19 Prevention during Long Holiday and Songkran Festival

Due to the ongoing spread of COVID-19, GPSC is announcing Guidelines on COVID-19 Prevention for the safety of all employees and family to celebrate traditional festivities or to travel during long holiday and Songkran festival safely and in accordance with government measures.

1. Preventive Measures

- 1.1 Always wear a mask while being or having activities with other people, or when leaving residences.
- 1.2 Keep 1-2 meter distance when talking or having activities with others. Avoid touching and risky activities such as party with people from different areas and feast for long time.
- 1.3 Refrain from traveling to areas or being in situations with high risk of infection such as market, club, bar
- 1.4 Avoid sharing items with other people. Maintain hygiene by washing hands with soap and water at least 20 seconds or 70% alcohol hand sanitizer. Eat healthy and fresh cooked food, use middle spoon, drink clean water and get enough sleep.
- 1.5 Screen and register before entering to all areas with “Thai Chana” application and evaluate risk with “Moh Chana” application according to government suggestion.
- 1.6 Record activities in the Daily Report provided by the company for case and timeline investigation.
- 1.7 If employees find themselves at risk or sick such as having fever higher than 37.5 °C, cough, runny nose, shortness of breath or loss of smell and taste, they shall seek for professional medical care immediately.
- 1.8 Stay up to date with news and situations of COVID-19 and do not share any unverified information which may cause anxiety or negative image to the company.
- 1.9 If employees find themselves being in close contact with infected person or traveling to risky areas according to the Department of Disease Control (DDC)’s announcement, please call DDC’s hotline at 1422 immediately. They shall also inform their supervisor and G-COVID Center, as well as submit the Risk Report to g-covid@gpscgroup.com to obtain instructions.

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2. Measures for Activities

- 2.1 Employees with cardiovascular diseases, high blood pressure, diabetes, asthma, chronic pneumonia or travel history of high-risk areas shall not attend social activities or events in risk of getting COVID-19 infection.
- 2.2 Refrain from mass gathering activities such as water fight, using talcum powder, foam party (Refer to the government announcement) and feast with people from different areas
- 2.3 Religion or traditional activities such as religious ritual, water over statues of Buddha or respected elders shall strictly follow the government's preventive measures.
- 2.4 Avoid places with poor ventilation and air conditioning. All activities shall be in an open space.
- 2.5 Employees shall strictly follow suggestions and announcements of the disease control committee in each area to prevent the spread of COVID-19.

3. Traveling across Provinces Measures

- 3.1 Employees can travel across provinces by following preventive measures and the government's announcements of each area strictly.
- 3.2 Refrain or postpone traveling to high-risk areas according to the government's announcement. If necessary, please strictly follow preventive measures.
- 3.3 Avoid taking public transportations. If necessary, please strictly follow preventive measures and the government's announcements.

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4. Other Measures

- 4.1 Supervisors shall consider their employee's work and leave plan during the festival, as well as a backup plan, in case they cannot come back to work due to the risk of infection.
- 4.2 Employees shall evaluate their risk of infection using "Moh Chana" application prior to attending office areas. If they find themselves at risk or sick, please report to supervisors to consider work-from-home alternative.

All employees shall follow Guidelines on COVID-19 Prevention strictly for the safety of all employees, family and society during long holiday and Songkran festival.

G-COVID Center of GPSC Group

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